

MEETING OF THE COUNCIL

25 APRIL 2018

REPORT OF CHIEF EXECUTIVE

APPOINTMENT OF MONITORING OFFICER

1.0 PURPOSE OF REPORT

- 1.1 To seek confirmation for the handover to a new Monitoring Officer with effect from 25 June 2018.

2.0 RECOMMENDATIONS

- 2.1 **In accordance with Section 5 of the Local Government and Housing Act 1989, the new incoming Director for Legal and Democratic Services, Adele Wylie, commence as the Council's Monitoring Officer and replace the Deputy Chief Executive in this role with effect from 25 June 2018.**

3.0 KEY ISSUES

- 3.1 Under section 5 of the Local Government and Housing Act 1989, the Council must appoint a Monitoring Officer.
- 3.2 The Monitoring Officer is a statutory post and as with other statutory posts, such as the Chief Executive, this appointment must be confirmed by the full Council.
- 3.3 At its meeting on 12 December 2017, the Council approved the Chief Executive's recommendations to realign senior management responsibilities and to cease the shared arrangement for legal services with Harborough District Council and establish an in-house Legal and Democratic Services team. A Director for Legal and Democratic Services was approved within the new structure and it was also resolved that once this post is filled, the Council should appoint the postholder as Monitoring Officer and replace the Deputy Chief Executive in this role.
- 3.4 Following a recent recruitment exercise, Adele Wylie has been appointed to the position of Director for Legal and Democratic Services. Ms Wylie commences employment with Melton Borough Council on 25 June 2018 and it is proposed that this will be the date she will replace the Deputy Chief Executive as the Council's Monitoring Officer. Adele Wylie joins the authority from Rutland County Council where she held the post of Head of Legal and Corporate Governance and Deputy Monitoring Officer. Previous to that she spent 8 years with Bolsover District Council/North East Derbyshire District Council as Legal Services Manager across the two authorities.
- 3.5 The Monitoring Officer has statutory powers to appoint one or more Deputy Monitoring Officers.
- 3.6 A recruitment exercise has also taken place for the post of Director for Regeneration and Growth to which Ms Pranali Parikh has been appointed. Ms Parikh will join Melton Borough Council on 9th July 2018 from High Peak Borough

Council and Staffordshire Moorlands District Council where she currently heads up the regeneration service as part of a joint management team for the two authorities.

4.0 POLICY AND CORPORATE IMPLICATIONS

4.1 Strong Corporate Governance is important in order to ensure high ethical standards are maintained and the Monitoring Officer ensures this and that the Council acts within the requirements of the Localism Act.

5.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS

5.1 The financial implications are as stated in the Chief Executive's report to Full Council on 12 December 2017.

5.2 There will be a managed transition of duties from the existing Monitoring Officer to the new incumbent and this will reduce any risks faced by the new Monitoring Officer.

6.0 LEGAL IMPLICATIONS/POWERS

6.1 In accordance with Section 5 of the Local Government and Housing Act 1989, the Council must appoint a Monitoring Officer. The statutory power given to the Monitoring Officer enables them to appoint one or more deputies.

7.0 COMMUNITY SAFETY

7.1 There are no specific community safety implications in this report.

8.0 EQUALITIES

8.1 Advertising and recruitment for new posts are carried out with full regard to Equalities legislation.

9.0 RISKS

9.1

L I K E L I H O O D	A	Very High				
	B	High				
	C	Significant				
	D	Low		1		
	E	Very Low				
	F	Almost Impossible				
				Negligible 1	Marginal 2	Critical 3
			IMPACT			

Risk No	Risk Description
1	To not appoint a Monitoring Officer would mean the Council was not fulfilling its legal requirements and could affect the Council's ability to make formal decisions and evidence that it acts with propriety.

10.0

CLIMATE CHANGE

10.1 There are no climate change implications in this report.

11.0 CONSULTATION

11.1 There has been consultation with the individuals concerned.

12.0 WARDS AFFECTED

12.1 All indirectly.

Contact Officer: Edd de Coverly, Chief Executive
Date: April 2018
Appendices: None
Background Papers: Localism Act 2011
Reference: X: Full Council/2017-18/250418